

Definitions

MFN: Messe Friedrichshafen GmbH shall hereafter be referred to as "MFN".

OSC: Exhibitors receive an access code for the Messe Friedrichshafen Online Service Center (hereafter referred to as "OSC") upon stand allocation. Media features as well as technical and organizational orders must be executed via the OSC.

General Conditions of Participation: Technical Guidelines, General Regulations, Data Protection Guidelines and further important conditions and documents are available at:
www.messe-friedrichshafen.com/exhibiting-guidelines.

General event information

1. Opening times

The international trade fair VERTICAL PRO will take place from November 25th to November 26th, 2022, at the MFN exhibition grounds in Friedrichshafen. The exhibition is open on Friday from 9 a.m. to 6 p.m. and from 9 a.m. to 5 p.m. on Saturday. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time. Access for exhibitors: 1 hours before start and 1 hour after end of the exhibition. Please note the special situation in the foyer, which will be opened daily for visitors 30 minutes before the official start of the fair (from 8:30 a.m.).

2. Set-up and dismantling times

2.1 Set-up:

November 23rd, 2022: 7 a.m. - 8 p.m.

November 24th, 2022: from 7 a.m. continuously

Advanced stand set-up must be approved by the project management and can be applied for via the OSC (subject to charge).

2.2 Dismantling:

November 26th, 2022: from 5 p.m. (access for vehicles once permission is given)

November 27th, 2022: 7 a.m. - 8 p.m.

November 28th, 2022: 7 a.m. - 4 p.m.

Early dismantling is not permitted. Please note the MFN General Conditions of Participation.

3. Registration and admission

Registration (participation and stand order placement) for the VERTICAL PRO 2022 is made by using the online application form which must be filled out completely. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the registration form shall not constitute a claim for acceptance. The confirmation of MFN with disclosure of the allocated stand (stand confirmation) and the accompanying participation invoice shall be considered as admission to the exhibition. If the content of the stand confirmation differs from the content of the exhibitor's registration, the contract shall take effect in accordance with the stand confirmation, **unless the exhibitor objects in writing within two weeks.**

4. Participation fee / Exhibitor passes / Co-Exhibitors

4.1 The participation fee includes the provision of the floor space, a certain number of exhibitor passes waste disposal up to 80l/day, power consumption up to 3,0 kW (please note: electrical installation must be ordered via the OSC and is subject to charge), exhibitor service by the project management, provision of the exhibition's in-house information systems, target group specific marketing of the VERTICAL PRO, hall security, cleaning of the halls and complimentary promotional material for the exhibitor's own visitor advertising. The fees pertain to the entire duration of the exhibition. If a two-storey stand is approved, 50 % of the participation fee will be charged for the space of the upper structure.

Special Conditions of Participation for VERTICAL PRO 2022

4.2 The amount of exhibitor passes that are included in the participation fee is based on the booth size: stands up to 16 sqm will receive 4 exhibitor passes, 17 – 49 sqm stand space amounts to 8 exhibitor passes and if the space exceeds 50 sqm you will receive 12 exhibitor passes. Additional exhibitor passes can be ordered via the OSC.

4.3 The co-exhibitor fee is € 199.00/co-exhibiting company. Definition of co-exhibitor: see General Conditions of Participation. Co-exhibitors shall receive 3 exhibitor passes free of charge.

5. Terms of payment

The participation fee shall be due and payable without any deduction 4 weeks after receipt of the invoice, however no later than September 2nd, 2022. Invoices issued after September 2nd, 2022, are due immediately. This also applies to all further invoices issued by MFN. The payment terms on MFN's invoices are decisive, please note the bank details.

6. Stand cancellation / cancellation fee

If the exhibitor cancels the participation once admission has been granted, the exhibitor is obliged to pay a cancellation fee. The full participation fee will be charged if the stand cannot be sold to any other company. Should MFN be able to sell the stand again, a cancellation fee of 25 % of the participation fee will be charged. Details for stand cancellations can be found here: www.messe-friedrichshafen.com/exhibiting-guidelines.

7. Approval of stand construction and stand technology

The regular stand height is 3.00 m. Stands which wholly or partially exceed this height must be submitted with a plan to the project management for approval at least 4 weeks before the start of the construction work. Please consider the maximum construction height of 6.00 m. The maximum height for ceiling suspensions (lighting, audio-visual equipment, no banners) is 7.50 m upper edge of the truss. Two-storey stands (space subject to charge) need to be applied for with a verifiable calculation (subject to charges). A fee of € 250.00 will be charged for the examination of the structural analysis. Further details can be found in the MFN Technical Guidelines (www.messe-friedrichshafen.com/exhibiting-guidelines).

8. Sales Regulations: Direct Sales is not permitted.

9. WiFi: MFN has its own WiFi, which exhibitors and visitors can log onto. Exhibitor's own WiFi must be registered and comply with specific conditions. Registration and prerequisites can be accessed via the OSC.

10. Use of operations equipment: For logistical and safety reasons, the use of cranes, forklifts and lifting platforms/hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

11. Guarding / Liability: MFN does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC.

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12. Use of Music / GEMA: exhibitors must register the use of copyright music, videos, or movies with the German authority GEMA. Registration forms are available at: www.messe-friedrichshafen.com/exhibiting-guidelines.

13. Floor Covering: The hall floor is made of row asphalt. Color defects are possible (re-coloring not possible). The use of floor covering is recommended.

14. Stand parties after the close of the trade fair must always be approved by the project management and can be registered via the OSC. MFN reserves the right to charge a fee for additional required security and cleaning.

15. Catering: MFN has official exclusive contract partners for catering and beverage services – addresses can be found via the OSC. The daily fee for external caterers is €100.00 per vehicle.

16. Additional services

In addition to the participation fee, the acceptance of the following services is obligatory:

- The AUMA fee of € 0.60/sqm to be paid by the exhibitor will be invoiced by MFN for the AUMA and passed on (see General Conditions of Participation).
- Media entry fee (obligatory media entry in all media): For the mandatory entry a fee of € 200.00 will be charged, additional entries are subject to charge. The entry needs to be edited prior to the show by the exhibitor in the OSC by October 5th, 2022, by the latest.

All a.m. services and additional services can be ordered via the OSC after admission. You will receive the access code for service orders and media entries by e-mail with the admission documents:

17. Pricing / Reverse-Charge-Procedure: All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note concerning this the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

18. Reservations, force majeure, cancellation, and other changes to the event

Unforeseen events, in particular cases of force majeure (for example natural disasters, war, terror, failure, or massive disruptions in traffic and/or communication links, as well as special epidemic risks when contagious diseases occur) which make it impossible or irresponsible to hold the event as planned, entitle MFN to postpone, shorten and extend an event, to completely cancel its opening and to close an already started event temporarily, finally, in individual parts or in total. (More details: www.messe-friedrichshafen.com/exhibiting-guidelines)

19. Legal notices

Serious violations of the exhibition terms and conditions gives MFN the right to close stands immediately and to clear them off without requiring court action. This applies to cases of advertising in contravention and in case of advertising for political or ideological purposes.

The German version of the contract is binding.

Place of fulfillment: Friedrichshafen, place of jurisdiction: Tett nang/Ravensburg
HRB-No. 1179 Registration Court, District Court Tett nang